



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

January Term

<http://ChristianCountyMO.iqm2.com>

~ Minutes ~

Thursday, February 2, 2017

8:50 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM

II. Agenda

Motion/Vote - 8:50 AM Christian County Commission

Discussion - Approve Agenda

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the agenda for today, February 2, 2017 as published.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

There are no minutes or financials to approve.

Motion/Vote - 9:00 AM Lynette Weatherford-HR Advantage

Presentation - HR Advantage Presentation

Attendees: Lynette Weatherford - HR Advantage

Presenter Lynette Weatherford with HR Advantage met with the Commissioners to discuss her firm's services. Ms. Weatherford said that she was invited back today after the 2017 budget was approved to acquaint the new Commissioners with HR Advantage's services. Ms. Weatherford listed and detailed how her firm could assist Christian County, including services like job description updates, updating the policy manual, termination procedures, annual performance appraisals, and assistance with exit interviews. Western Commissioner Bilyeu asked about Ms. Weatherford's fees, and negotiated a possible set fee schedule with Ms. Weatherford of 20 hours a month at \$2,000.00, and then asked Ms. Weatherford if she could provide help in creating a salary matrix. Ms. Weatherford answered that she could, and that she's provided that for

Stone County. Presiding Commissioner Weter asked Ms. Weatherford to provide the Commission with an updated agreement as well as references.

Motion/Vote - 9:33 AM Miranda Beadles-Christian County Highway Engineer

Discussion - Chip and Seal Discussion

Attendees: Miranda Beadles - Christian County Highway Engineer

Late Arrivals: Treasurer Karen Matthews, Tresea Campbell, Karla Divin - Ozark Bank

Presenter Miranda Beadles met with the Commission for a discussion on Chip and Seal for county roads. Ms. Beadles said that there's been an unwritten rule requiring her department to ask residents to donate a \$400.00 participation fee per 1/10th of a mile when their road will be chip and sealed. Ms. Beadles asked the Commissioners to do away with that rule in the best interest of the county, and gave them history on the subject. Ms. Beadles said the Road Department's goal is to put a hard surface on as many roads as they can, because it cuts down on travel time, maintenance, and ultimately saves the county money. Western Commissioner Bilyeu asked how Ms. Beadles' department prioritizes roads to be surfaced. Ms. Beadles answered that her department has a tentative list, but it is subject to weather, cost, and the fact that some roads deteriorate faster than others. Presiding Commissioner Weter said he's hearing that this current policy really impedes the amount of roads we can pave. Ms. Beadles agreed, and said that it really helps their maintenance in general. Presiding Commissioner Weter said that he thinks the long-term benefits outweigh the short-term cost, and he's in favor of proceeding as the Highway Engineer has suggested. Eastern Commissioner Phillips moved to waive the \$400.00 participation fee per 1/10th mile that has been asked of residents.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:54 AM Karen Matthews-Christian County Treasurer

Discussion - Signature Card Signing

Attendees: Karen Matthews, Tresea Campbell, Kay Brown, Norma Ryan, Karla Divin, Todd Wiesehan, Miranda Beadles

Late Arrivals: Amelia Wigton, Lacey Hart

The Commissioners and applicable parties met to sign signature cards for their financial institution's records.

Motion/Vote - 10:06 AM Christian County Commission

Discussion - 3503 : Tyler Technology Vendor Input Decision

Attendees: Miranda Beadles, Lacey Hart, Todd Wiesehan, Amelia Wigton, Kay Brown, Karen Matthews

The Commissioners met with presenter Kay Brown to discuss the Tyler Technology vendor input decision. Presiding Commissioner Weter noted that this subject had been previously discussed, and it was the Commission's decision on who is to populate the Accounts Payable vendor list. Ms. Brown said that her Chief Deputy, Norma Ryan, has been a trusted and valued employee for over fourteen years, and Ms. Ryan knows better than anyone what vendors should be migrated into the new system. Ms. Brown said that there has been discussion about segregation of duties, and noted that the Treasurer sets up her own vendors, writes the checks, signs the checks, mails the checks, and doesn't come under the same scrutiny as Accounts Payable. Ms. Brown said that if the Commission decided to have the new Director of Purchasing enter the vendors, she'd be fine with that decision. Western Commissioner Bilyeu asked Ms. Brown if Ms. Ryan has been entering the vendors for the past year. Ms. Brown answered yes, for the last fourteen years. Eastern Commissioner Phillips said that he has the utmost respect and confidence in Ms. Brown's and her staff's abilities. Western Commissioner Bilyeu said that he shares Mr. Phillips confidence in Ms. Brown's department, as well as with the Treasurer's department. Western Commissioner Bilyeu said his recommendation is to have the Director of Purchasing enter the vendors with the assistance of Ms. Ryan. Presiding Commissioner Weter said that he wasn't thinking about introducing that into the equation, but he'd like to see this accomplished in a timely manner. Presiding Commissioner Weter said he'd prefer to go with the tried and true approach and allow the Accounts Payable clerk to populate the vendor list. Ms. Matthews and Ms. Hart objected and said that the decision should be that of the Auditor. There was discussion, and Presiding Commissioner Weter said he'd like to put this task in the hands of an individual that will quickly and efficiently put this into process, and so he entertained a motion that Norma Ryan, Accounts Payable Clerk be assigned the duty of migrating the vendor list.

RESULT:	ADOPTED [2 TO 1]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Ray Weter, Presiding Commissioner
AYES:	Ray Weter, Ralph Phillips
NAYS:	Hosea Bilyeu

Motion/Vote - 10:31 AM Todd Wiesehan-Planning and Development

Bid Decision - MoDOT Bid Match-Vehicle Purchase

Attendees: Todd Wiesehan, Miranda Beadles, Amelia Wigton

Presenter Todd Wiesehan met with the Commission to discuss a MoDOT bid match for a vehicle purchase. Mr. Wiesehan presented the Commission with a copy of the portions of the MoDOT bid, and said that he'd like to go with the Jeep Cherokee through Capitol Chrysler Dodge Jeep Ram located in Jefferson City, Missouri. He noted that \$22,000.00 was budgeted for this vehicle, and the total price with the options chosen is \$21,821.00. Presiding Commissioner Weter said we've made plans to acquire this vehicle and move their current vehicle over to Building Inspections, and it is within their permitted scope of activity to piggyback on this state bid. Presiding Commissioner Weter entertained a

motion to approve the purchase of the Jeep Cherokee from Capitol Chrysler Dodge Jeep Ram located in Jefferson City, Missouri, as identified on the spec sheet and verbally by Mr. Wiesehan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

III. Adjournment

The meeting was closed at 10:35 AM

10:35 AM

Statement

Presiding Commissioner Weter said seeing no further business we are adjourned.

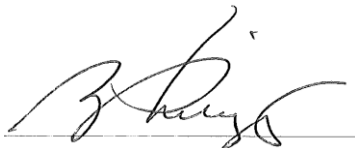

Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips